

REGIONAL CLERKS SEMINAR

April 8-9, 2013

Ambassador Hotel

3100 Interstate 40 West • Amarillo, TX 79102 • 806.358.6161

Day 1 (Monday)

April 8, 2013

- 12:00 – 5:00 p.m. **Registration**
- 1:00 – 5:00 p.m. **Preparation Courses: Clerk Certification Study Sessions**
Level I: Dianna Faulkenberry, Court Clerk, City of Cleburne
Level II: Pat Riffel, Court Administrator, City of Pearland
- 1:00 – 5:00 p.m. **Pre-Conference Session: Tools for Effective Court Administration**
Mark Goodner, Program Attorney & Deputy Counsel, TMCEC
Katie Tefft, Program Director, TMCEC
- 5:00 – 6:00 p.m. **Welcome Reception**

Day 2 (Tuesday)

April 9, 2013

- 6:45 – 7:50 a.m. **Registration and Breakfast**
- 8:00 – 8:10 a.m. **Announcements**
- 8:10 – 9:25 a.m. **Sovereign Citizens: Threats to Our Courts?**
Ryan Kellus Turner, General Counsel & Director of Education, TMCEC
- 9:25 – 9:40 a.m. **Break**
- 9:40 – 10:35 a.m. **Fun with Fees**
Katie Tefft, Program Director, TMCEC
- 10:35 – 10:50 a.m. **Break**
- 10:50 – 12:00 p.m. **Internal Controls: Keeping Tabs on the Court's Cash**
Pat Riffel, Court Administrator, City of Pearland
- 12:00 – 12:50 p.m. **Lunch**

| | Track A – JUVENILES | Track B – PROCEDURES | Track C - SHARED |
|---------------------|---|--|--|
| 1:00 – 1:55 p.m. | ABCs in Municipal Court: An Elementary Exploration of the Alcoholic Beverage Code* Pat Riffel, Court Administrator, City of Pearland | The MVP of Jury Trials Katie Tefft, Program Director, TMCEC | Understanding 3rd Party Collections Glenn Lewis, Judge, City of Forest Hill |
| 2:05 – 2:55 p.m. | Juveniles Behind the Wheel: Laws for Young Drivers* Robin Ramsay, Presiding Judge, City of Denton | Dissecting DSC* Luevada Posey, Court Operations Supervisor, City of Cedar Park | Talking to Your Town (DRSR)* Stella Mata, Deputy Clerk / Juvenile Case Manager, City of Forest Hill |
| 3:05 – 3:55 p.m. | Dealing with JNAs (Juveniles Now Adults) Victoria Jaramillo Medley, Court Administrator, City of Amarillo | So You Think You Can't Be Sued? A Primer on Immunity for Clerks Fred Garcia, Court Clerk, City of San Antonio | Foreign Language Interpreters David Garza, Presiding Judge, City of Bee Cave |
| 4:05 – 5:00 p.m. | Transfer of Juvenile Cases Ryan Kellus Turner, General Counsel & Director of Education, TMCEC | The New Laws of Disqualification and Recusal Mark Goodner, Program Attorney & Deputy Counsel, TMCEC | Alive @ 25* Renee Koog and Erik Grasse, Sergeants, Georgetown Police Department Professional Standards Division |

5:00 p.m. **Adjourn**

*Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.

TEXAS MUNICIPAL COURTS EDUCATION CENTER
FACULTY ROSTER • AMARILLO
Regional Clerks Seminar
April 8-9, 2013

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FACULTY BIOGRAPHIES

DIANNA FAULKENBERRY

Dianna Faulkenberry began her career with the Texas court system in the Weatherford Municipal Court in 2002. In Weatherford, she attained her Level I and II Certification, which helped her as the Court Administrator for the City of Mansfield, where she accomplished her Level III Court Clerk Certification in 2007.

Ms. Faulkenberry continues to strive to increase her knowledge in Municipal Government and is currently working on her TMRS certification and degree in Administrative Management.

Ms. Faulkenberry has been honored by TCCA with the Distinguished Service Award and recently in 2012 with the Extraordinary Achievement Award. She now serves as the Court Administrator for the City of Cleburne. She has enjoyed serving on the TMCEC faculty since 2008 and feels blessed to be a part of the group.

FRED GARCIA

Fred Garcia is currently the Municipal Court Clerk for the City of San Antonio. Mr. Garcia graduated from St. Mary's University with a degree in business administration and later Texas Tech University with his Juris Doctorate degree.

Mr. Garcia has previously worked as a municipal court prosecutor, and bank auditor, and he has also served as an attorney in a private practice that concentrated on criminal defense and family law.

DAVID GARZA

Judge David L. Garza is the Presiding Municipal Court Judge for the City of Bee Cave, Texas. He was first appointed to that position in 2010.

Prior to his current position with the City of Bee Cave, Judge Garza served as a City of Austin Municipal Court Judge from 1987 to 1992 and then again from 2003 to 2009. Judge Garza has also served the State of Texas as an Administrative Law Judge for the State Office of Administrative Hearings (SOAH) from 1992 to 1993. He has also served as an Assistant District Attorney for Travis County and as an Assistant Attorney General for the State of Texas, where he was Chief of the Foreign Prosecution Unit under then Attorney General, John Cornyn.

Judge Garza received his B.A. in Psychology from the University of Houston in 1975. He received his J.D. from Georgetown University Law Center in Washington, D.C. in 1978 and his MBA from The University of Texas at Austin in 1991.

Judge Garza is a member of the State Bar of Texas, the Texas-Mexico Bar Association and Association of Attorney Mediators.

He is a native Texan, having been born and reared in Corpus Christi, Texas and has been a resident of Austin, Texas since 1980.

MARK GOODNER

Mark Goodner serves as the Presiding Judge for the City of Woodcreek and is the Program Attorney and Deputy Counsel for the Texas Municipal Courts Education Center. Prior to joining the Center, he worked in civil litigation in Austin. Mr. Goodner graduated from the University of Texas, School of Law with a juris doctorate and certification in the Graduate Portfolio Program in Dispute Resolution in May of 2007. While in law school, he worked in the mediation clinic, was a finalist in the Thad T. Hutcheson Moot Court Competition, and served on the executive board of Assault & Flattery.

RENEE KOOG

Renee Koog is a 10 year veteran of law enforcement and began her career with the Phoenix Police Department in Phoenix, Arizona in April 2002. During her career there, she was assigned to Patrol Operations in the Cactus Park and Desert Horizon Precincts. While on patrol, she assisted the Vice Units with prostitution stings and the Neighborhood Enforcement Teams (NET) with Community Policing concepts-CPTED and Crime Free Multi-Housing. She was a certified AZPOST Instructor, certified Detective, and instructed the Charlie Check First Child Safety Program.

Sergeant Koog began working for the Georgetown Police Department, in Georgetown, Texas in March 2007. She is currently assigned to the Professional Standards Division and Training Unit. She holds multiple certifications to include: Master Peace Officer, TCLEOSE Instructor, NASRO Advance School Resource Officer, and Attorney General's Gang Investigator. Sergeant Koog was recognized as an Honor Graduate at the Alive at 25 Instructor Program, graduated with honors from the Austin Police Department's Intermediate Leadership Academy, and was named Officer of the Year in 2010.

Sergeant Koog instructs on numerous topics to include: Gang Investigation, Alive at 25, School Safety, Traffic Safety, Career's in Law Enforcement, Nationwide Train the Trainer Alive at 25, and was requested to instruct at the APD Leadership Academy.

GLENN LEWIS

Glenn Lewis is currently a partner in the law firm of Linebarger Goggan Blair & Sampson, LLP. Prior to joining the firm, he practiced law with his brother, Judge Terry Lewis, in the Fort Worth firm of Lewis and Lewis. In addition to his duties at Linebarger Goggan Blair & Sampson, he serves as the Municipal Judge in the Tarrant County City of Forest Hill, Texas.

Judge Lewis concluded 10 years of Service in the Texas House of Representatives when the 79th Session of the Texas Legislature commenced on January 11, 2005.

After graduating from Paul Laurence Dunbar High School in Fort Worth, he enrolled at Prairie View A&M University. Prior to graduation, he returned home to Fort Worth where he completed his undergraduate work. He earned an A.A. degree from Tarrant County College and a B.A. from Texas Wesleyan University. He went on to earn a Doctor of Jurisprudence degree from The University of Texas School of Law in Austin, Texas.

Judge Lewis was recently appointed to the Texas State Advisory Committee to the United States Commission on Civil Rights. In 2010, he was chosen by the Fort Worth Business Press as one of 12 “Power Attorneys” in Tarrant County. He is also Vice Chairman of the Board of Directors of United Way of Tarrant County.

STELLA MATA

Stella Mata came to the court with a strong background in financial banking. She began her career as a Municipal Court Clerk in 2009 with the City of Mansfield and currently holds the position of Juvenile Case Manager with the City of Forest Hill, where she has developed the program and a strong rapport with the educational community providing a variety of on campus classes. She has obtained her Level I certification in November of 2011, and is currently working on her Level II.

VICTORIA JARAMILLO MEDLEY

Victoria Jaramillo Medley is currently the Court Administrator for the City of Amarillo and has been since 2002. Ms. Medley received her Bachelor of Science degree from Northern Arizona University.

Prior to becoming the Court Administrator for the City of Amarillo, Ms. Medley worked for Bernalillo County Juvenile Probation in Albuquerque, New Mexico and Randall County Juvenile Probation in Amarillo, Texas. She was an officer specializing in serious offenders. Ms. Medley was originally hired by the City of Amarillo in 1990 to serve as the first Teen Court Coordinator for the City of Amarillo and was responsible for designing and implementing one of the first Teen Court Programs in Texas.

Ms. Medley has completed Level II of the Clerk Certification program and is a Certified Court Manager through the Institute of Court Management. Ms. Medley is also a certified Challenge Course Facilitator having worked with several corporate as well as community groups in the Amarillo area.

LUEVADA POSEY

Luevada Posey is the court operations supervisor for the City of Cedar Park. Ms. Posey has previously spent 11 years with the Copperas Cove Municipal Court, one year with the court system in Killeen, and four years with the U.S. Army’s Provost Marshal’s Office in Dormstadt, Germany. She started working on her court clerk certification in 1999 and obtained Level III certification in June 2002. She expresses particular excitement in being able to assist clerks endeavoring to obtain their certification.

ROBIN RAMSAY

Robin Ramsay is currently a licensed attorney and the Presiding Municipal Judge for the City of Denton. Judge Ramsay received his undergraduate degree from Southern Methodist University in Dallas and his law degree from Texas Tech University in Lubbock.

Prior to becoming a judge, Judge Ramsay served as Students’ Attorney for the University of North Texas and as an Adjunct Professor of Business Law. After leaving the University of North Texas and prior to his current appointment, Judge Ramsay practiced law with the Hammerle Law Firm with offices in Lewisville and Denton.

Judge Ramsay has received his accreditation for the American Academy of Attorney Mediators and currently acts as a Mediator for both pre-litigation and litigated matters by assignment of court and at the request of the parties or their attorneys. Judge Ramsay also serves as alternate Mental Health Magistrate for Denton County at the assignment of the Denton County Probate Court.

Judge Ramsay is a past-president of the Texas Municipal Courts Association and currently serves as the 2nd Vice President.

PAT RIFFEL

Pat Riffel, CMCC, is the Court Administrator for the City of Pearland. She has a Bachelor's Degree in Political Science and is a Licensed Social Worker. She joined the court clerk profession in December 2002. She is a Level III Certified Municipal Court Clerk. She has also achieved status as a Certified Court Manager through the National Institute of Court Management. She has served as faculty for the Texas Municipal Courts Education Center for seven years. Ms. Riffel is a member of the Texas Court Clerk's Associations Education Committee and chair of the scholarship committee. She is a member of the Gulf Coast Chapter of TCCA.

KATIE TEFFT

Katie Tefft is the Program Director for the TMCEC. Prior to joining the Center, she worked as Project Attorney on the 7th edition of Dawson's Texas Juvenile Law under contract with the former Texas Juvenile Probation Commission (TJPC) and as a Drafting Attorney in the Attorney General's Open Records Division. Ms. Tefft received her Bachelor's degree with honors in Sociology and Economics from Southwestern University in Georgetown, Texas, and her Juris Doctorate with honors in May of 2007 from Mercer University School of Law in Macon, Georgia. She also received a certificate in Legal Writing and Research from Mercer. While in law school, Ms. Tefft clerked in the Narcotics Division of the Bibb County District Attorney's Office.

RYAN KELLUS TURNER

Ryan Turner is General Counsel and Director of Education for the TMCEC. Prior to joining the Center, he served as Briefing Attorney for Judge Sharon Keller at the Texas Court of Criminal Appeals. Mr. Turner obtained his juris doctorate from Southern Methodist University School of Law. He received his Bachelor's Degree in Psychology with highest honors from St. Edward's University, Austin, Texas, where he now teaches as an adjunct faculty member in the School of Behavioral and Social Sciences. In 2004 he received the School's Adjunct Teaching Excellence Award.

Mr. Turner is currently Deputy City Attorney for the City of Dripping Springs and previously served as a Special Assistant County Attorney for Kendall County.

A native Texan, Mr. Turner was raised in the north Texas town of Vernon. He is the co-author of the books Lone Star Justice: A Comprehensive Overview of the Texas Criminal Justice System and The Municipal Judges Book.

He is currently an advisory committee member on the Texas Judicial Council's Juvenile Justice Committee which is charged with assessing the impact of school discipline and school-based policing on referrals to the municipal, justice, and juvenile courts and identifying judicial policies or initiatives that work to reduce referrals without having a negative impact on school safety; limit recidivism; and preserve judicial resources.